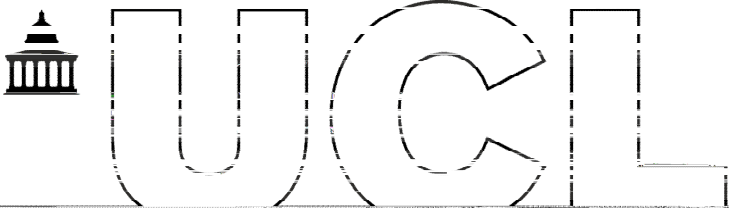


LONDON'S GLOBAL UNIVERSITY



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**LIBRARY COMMITTEE**





*Proposed amendment to Library Services Collection Management Policy: e-book*

**17 SENATE HOUSE LIBRARY SOCIAL SCIENCE COLLECTIONS: CHANGES TO COLLECTION POLICIES AND THEIR IMPLICATIONS FOR UCL AND THE INSTITUTE OF EDUCATION**

[LC Min.5.4, 4.11.13 refers]

**Received:**

- 17.1 At LC 2-2 (13-14), the Executive Summary of the above report, introduced by the Director of UCL Library Services<sup>1</sup>.

**Reported:**

- 17.2 As part of a programme to deal with recurring financial deficits, SHL had decided in 2012 substantially to reduce the scope of its acquisitions in many areas of social science. In this context, a study was commissioned by UCL and the IoE with the aim of undertaking a joint study aimed at mapping at a high level the collection strengths of the libraries of UCL, IoE and SHL in social science, and assessing the impact of any gaps that might be created by SHL's new policies.

- 17.3 The study had made the following main findings:

In areas of social science other than psychology, SHL's new acquisition policies meant that the value of its collections would for the future lie more in their historic strengths than in providing material that reflected current research;  
So long as these historic strengths were not reduced by disposals or withdrawals and UCL continued to acquire new publications in the areas concerned, the impact of these changes for UCL were likely to be limited;  
Since the IoE was more heavily reliant on social sciences materials beyond its own collections, the impact of the SHL's new acquisition policies would be likely to be more significant but could be mitigated by any future merger with UCL.

**Discussion:**

- 17.4 While no attempt had been made to identify the cost implications for the IoE of addressing the collection gaps that would be created by the SHL's new acquisition policies, it was noted that this issue as well as the costs of catering for the IoE's SHL e-journal subscriptions requirements would need to be taken into account as part of the merger discussions between UCL and the IoE.

**18 UCL LIBRARY SERVICES DEVELOPMENT BIDS 2014-15**

**Received:**

- 18.1 The report at LC 2-3 (13-14), introduced by the Director of UCL Library Services.

**Reported:**

- 18.2 Set out at LC 2-3 (13-14) were full details of the two development bids that would be submitted to UCL as part of the 2014-15 budget allocation round. In priority order, these were for:

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<sup>1</sup> The full version of the report was available via the [LC SharePoint \(https://sharepoint.adm.ucl.ac.uk/sites/lcs/Shared%20Documents/Forms/AllItems.aspx\)](https://sharepoint.adm.ucl.ac.uk/sites/lcs/Shared%20Documents/Forms/AllItems.aspx) or from the LC Secretary upon request, and is filed with these Minutes (as LC 2-2 (13-14) \* Annexe 1).

Funding for the purchase of a third tranche of e-journal, database and e-book titles from the Library's needs list which had been compiled on the basis of a benchmarking analysis of titles held by international comparator institutions and evidence of academic demand from UCL departments;

Funding to further improve Library opening hours based on student feedback, by prioritising 24/7 opening in a number of libraries in the period to 2016-17 and consolidating a service-wide model of '9am till 9pm' staffed hours in remaining sites over a similar time frame.

***Discussion:***

**Reported:**

- 20.2 Owing to unavoidable circumstances, work on delivering the Cruciform Hub had been delayed. It was now planned for this project to be completed in time for the summer 2014.
- 20.3 A construction bid would shortly be going out to tender for the proposed move of the Bartlett Library from Wates House to Central House. Although there would be some initial issues around space constraints and a reduction in the number of available learner spaces as a result of the move it was hoped that it would be possible to address this during Phase 2 of the relocation.
- 20.4 The disruption caused by the planned refurbishment work that would begin during the summer 2014 to transform the Lower Refectory and the Physics Yard as part of the UCL Masterplan would mean that it would be necessary to relocate some of the learner spaces currently available to students in the Wilkins Building. Options for identifying space to accommodate this relocation were currently being assessed by the Provost's Learning and Teaching Task Force, and included the possibility of renting space that would be available on the third floor of Senate House with effect from August 2014.
- 20.5 The Library working group that had been set up with colleagues from UCL Estates to oversee UCL Masterplan developments in relation to the UCL Library had concluded that there would now be insufficient space to proceed with plans to co-locate the Main and Science libraries in a single building. As a consequence, it was now planned for the two libraries to remain separate but for both to be reconfigured and refurbished.

**Discussion:**

- 20.6 LC agreed that it would be important to keep students informed and reassured of developments around the proposed relocation of learner spaces from the Wilkins Building. To this end, members of LC urged UCL Library Services colleagues to consult with UCLU over plans for communicating the developments to new and current students. It was suggested that possible options for this might include a message from the Provost to be relayed to all students at the beginning of the 2014-15 session, as well as the posting of regular weekly updates on the Library's web pages.

**RESOLVED:**

- 20.7 That the Director of UCL Library Services consult with Library Services colleagues with a view to agreeing a communication plan for informing new and current students of the relocation of learner spaces

**Reported:**

- 21.2 While the relocation of the UCL Special Collections from their current temporary housing at The National Archives in Kew to the UCL Bloomsbury campus was to be considered as part of the UCL Masterplan, other possible options for relocating the Special Collections in the interim were also being taken into account. These included the prospect of responding to a possible UoL initiative for colleges and institutes to submit bids for the development of space between Senate House and SOAS on the UoL estate. It was thought that development bids for this initiative would shortly be invited by UoL, and the Director of UCL Library Services hoped to report back to LC's next scheduled meeting on this initiative and other possible options for relocating the Special Collections within Bloomsbury.

**Discussion:**

- 21.3 Members of LC noted that there had been pressure from a number of UCL faculties to expedite the return of the Special Collections to the UCL Bloomsbury campus, particularly in light of the current access arrangements that were restrictive in requiring visiting appointments to be arranged at least two weeks in advance.
- 21.4 The Director of UCL Library Services noted that there were also plans for investigating options for improving the human resource support for the Special Collections, particularly in terms of supporting the Rare Books Librarian in activities around public engagement and cataloguing.

**22 READINGLISTS@UCL**

**Received:**

- 22.1 The report at LC 2-5 (13-14), introduced by the Director of UCL Library Services.

**Reported:**

- 22.2 UCL Library Services had begun to monitor uptake of the Readinglists@UCL service by producing monthly statistics for take-up of the service by UCL academic departments. Measured against Moodle courses in February 2014, the take-up of the service was currently running at 35%. Measured against the number of courses in Portico, take-up was only 17%.
- 22.3 Funding had been identified by UCL Library Services for a six-month appointment aimed at providing advocacy for the Readinglists@UCL service, which would include advice and training for Departmental Administrators and engagement with the E-Learning champions network.

**Discussion:**

- 22.4 Members of LC suggested that it would be helpful to arrange for the Readinglists@UCL advocate, once appointed to attend FLCs meetings with a view to helping her/him reach some of the core people who would be responsible for advocating the service at faculty and departmental level.

**RESOLVED:**

- 22.5 That officers of FLCs be asked to provide dates of future FLC meetings taking place between April and October 2014 to the UCL Director of Library Services.

**ACTION: Gary Hawes (to contact FLC officers)**



## 23 LIBRARY SERVICES PROJECTS REPORT

### **Received:**

- 23.1 The report at LC 2-6 (13-14).

## 24 REPORTS FROM WORKING GROUPS

### **Noted:**

- 24.1 Since the previous meeting of LC, the LC officers have received the Minutes of the following working groups that report to LC\*<sup>2</sup>:

UCL Publications Board (27 November 2013)

## 25 MINUTES OF FACULTY LIBRARY COMMITTEES

### **Noted:**

- 25.1 Since the previous meeting of LC, the LC officers have received the Minutes of the following FLCs\*:

Built Environment (9 May 2013, 14 November 2013)

Laws (22 May 2013)

Mathematical and Physical Sciences (29 April 2013)

## 26 DATE OF NEXT MEETING

### **Noted:**

- 26.1 The next meeting of LC is scheduled as follows:

**Monday 9 June 2014, 2-4pm, Ground floor meeting room, 2 Taviton Street**

*[Secretary's Note: the meeting has since been rescheduled and will now take place at 10.15am on Tuesday 10 June 2014 in the Ground Floor meeting room 2 Taviton Street]*

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\*<sup>2</sup> Copies of the Minutes were not circulated with the Agenda but were available electronically via the LC SharePoint site at <https://sharepoint.adm.ucl.ac.uk/sites/lcs/Shared%20Documents/Forms/AllItems.aspx> as well as in hard copy on request to the LC Secretary (see contact details on the last page of the Agenda).

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19 May 2014