

Preliminary business

1 WELCOME FROM THE CHAIR

1.1 In the absence of the Chair, Dr Paul Ayris had agreed to take forward the present meeting of LC. Dr Ayris welcomed LC officers to the first LC meeting of the 2016-17 session.

2 TERMS OF REFERENCE, CONSTITUTION AND MEMBERSHIP
[PAPER 1-01 (16-17)]

2.1 Received ±the constitution and 2016-17 membership and terms of reference of LC.

2.2 Professor David Price had stepped down from LC with immediate effect. Moving forward, the Vice-Provost (Education and Student Affairs), Professor Anthony Smith, would chair LC. The constitution and membership would be updated accordingly and amendments reported to the Academic Committee. In addition, / R X L V H 2, Finance Director (Professional Services, Financial Analysis, Reporting and Insurance) would henceforth represent Finance on LC, in place of Mark Hopley.

ACTION: Secretary

3 MINUTES OF 14 JULY 2016 MEETING

3.1 Approved ±the Minutes of the Library Committee meeting held on 14 July 2016 [LC Minutes 33-48, 2015-16].

4 MATTERS ARISING FROM THE MINUTES
[see also 5,

European research. One of the main challenges for UCL would be to store and enable open access to data. A report on Open Science and the work of the OSP would be brought to LC for discussion at its next meeting.

ACTION: Dr Paul Ayris & Secretary

4C Learning spaces

- 5.4 Library Services had completed a three-year project to roll out self-service RFID technology across all library sites. Libraries in the Russell Group to have implemented RFID throughout. In addition, the Library had almost completed an Organisational Change Programme designed to restructure staffing and enable the Library more effectively to deliver the Library Strategy and UCL 2034. The restructure was cost-neutral and had not resulted in compulsory redundancies.
- 5.5 During discussion, the shortage of learning spaces was highlighted as an issue in need of greater collaboration between Library Services, Estates and UCLU. The interim period up to the completion of the new Student Centre would encompass the entire lifetime of many students in the current cohort. The Education and Campaigns Officer would liaise with Ben Meunier regarding working solutions, including the improved advertisement of available spaces.

ACTION: Education & Campaigns Officer & Ben Meunier

- 5.6 The Laws FLC had requested that issues with lighting and plug sockets in the Donaldson Reading Room be raised. Dr Ayris would liaise with Ben Meunier to address this issue.

ACTION: Dr Paul Ayris & Ben Meunier

- 5.7 On the topic of OA publications, it was noted that an emerging consensus in the Russell Group favoured Green OA but was inclined to use Gold OA where paid for by research funders. However, Green publications were not always valued as finished products, with implications for credibility. Some Gold papers at UCL were currently funded by RCUK. Though still uncertain, a future model of practice might be based on use of a mixture of Green and Gold OA.

6 SENATE HOUSE DEVELOPMENTS

- 6.1 Received a verbal report from Dr Paul Ayris, Pro-Vice-Provost and Director of Library Services.
- 6.2 Dr Ayris reported on developments made by the Sustainability Working Group, which had been established by the University of London to determine the future of the Senate House Library which was in a recurrent deficit position. Possible means of addressing the deficit included increasing subscription fees, potentially combined with an internal recharge of, for example, estates expenditure. It had been previously agreed that charges for the usage of library space should be removed from the College subscription fees; it was relatively uncommon for libraries to impose space charges. This option would, however, still leave a recurrent deficit. Other options currently being considered by the working group included absorption of the shortfall by other areas of the University of London. The working group was, however, aware that a number of alternatives had not yet been explored or costed and consequently Dr Ayris had offered to draw up an options matrix for all the College user groups participating in the working group to score by preference. The resulting matrix was currently with the chair of the Sustainability Working Group for comment. It included alternative options, such as: a reduction in, or division of, staffing costs; the conversion of the library into learning spaces, with a stop placed on further collecting; or the restriction of future collecting to unique

materials only. Dr Ayris would provide an update on the activities of the

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10.2 That the 2015-16 Annual Report of the Library Committee be approved.

11 RESEARCH DATA MANAGEMENT SURVEY REPORT
[PAPER 1-07 (16-17)]

11.1 Received ±the report at LC 1-07 (16-17) on outcomes of a Research Data Management survey conducted at UCL.

12 REPORTS FROM WORKING GROUPS
[PAPER 1-08 (16-17)]

12.1 Since the previous meeting of LC, LC officers had received the Minutes of the following Working Groups:

- x Bibliometrics Working Group (17 November 2014, 9 February 2015, 8 May 2015, 29 February 2016, 13 June 2016 and 19 October 2016);
- x Library Estates Developments Working Group (20 April 2016 and 18 October 2016);
- x UCL Publications Board (6 July 2016).

13 REPORTS FROM FACULTY LIBRARY COMMITTEES
[PAPER 1-09 (16-17)]

13.1 Since the previous meeting of LC, LC officers had received the Minutes of the following FLCs or Faculty-level Committees:

- x Arts and Humanities and Social and Historical Sciences Joint Faculty Library Committee (19 May 2016 and 15 November 2016);
- x Built Environment Faculty Library Committee (4 February 2016 and 12 May 2016);
- x Engineering Sciences Faculty Teaching Committee (5 November 2015, 23 February 2016 and 25 May 2016);
- x Faculty of Medical Sciences Teaching and Research Committee (24 May 2016);
- x Laws Faculty Library Committee (6 June 2016).

14 DATE OF NEXT MEETING

14.1 The next meeting of LC would take place on Monday 27 February 2017 at 2.00pm.

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