



## LIBRARY COMMITTEE

Monday 1 July 2013

### MINUTES

*PRESENT:*

Professor David Price (Chair)  
Dr Paul Ayris  
Dr Caroline Essex  
Professor Adrian Forty  
Dr Kenth Gustafsson  
Ms Caroline Hibbs  
Professor Jean McEwan  
Professor Richard North  
Professor Philip Schofield  
Professor Anthony Smith  
Dr Andrew Wills

*In attendance:*

Mr Andrew Grainger (For Minute 33); Mr Gary Hawes (Secretary); Ms Liz Lee (for Minute 33); Mr Ben Meunier.

Apologies for absence were received from Dr Robin Aizlewood, Mr Edwin Clifford-Coupe, Dr Julie Evans, Mr Marco Federighi and Professor Michael Worton.

*Key to abbreviations*

FLCs	Faculty Library Committees
KPI	Key performance indicator
LC	Library Committee
LERU	League of European Research Universities
NIHR BRC	National Institute for Health Research
RCUK	Research Councils UK
RFID	Radio-frequency Identification
SHL	Senate House Library
SMT	Senior Management Team
UoL	University of London

### 31 MINUTES OF 16 APRIL 2013 MEETING

***Confirmed:***

31.1 The Minutes of the previous meeting of LC held on 16 April 2013 were confirmed by the Committee and signed by the Chair subject to the following amendments:

- Inclusion of Dr Andrew Wills among the list of apologies for absence;
- Minute 18C.6 – to be amended as follows (through insertion of the underlined text):

It was noted that while the Director of UCL Library Services would have ultimate discretion in terms of enforcing the zoning arrangements across UCL's libraries, he would continue to monitor the situation

**32D Reading lists@UCL**  
*[LC Min 22.7,16.4.13]*

**32G Digitisation of UCL's entire PhD thesis collection**

[LC Min 24.5, 16.4.13]

**Reported:**

- 32G.1 UCL Library Services colleagues had written to UCL alumni *via* the UCL Development and Alumni Relations Office for the purpose of obtaining explicit permission to digitise PhD theses dating back to before 1975. In the meantime, a project proposal for the digitisation of UCL's PhD theses collection dating from 1975-2005 would be developed and costed for consideration at LC's next meeting.

**Discussion:**

- 32G.2 It was agreed that the project proposal being developed by UCL Library Services colleagues should be expanded to anticipate the costs of digitising UCL's entire collection of PhD theses, including those PhD theses dating back to before 1975, on the presumption that copyright permission would not be an issue for the vast majority of UCL's former PhD students who had submitted their theses prior to 1975 (and in the event that it was, Library Services would simply arrange for the theses in question to be removed from its digitised archive). It was noted, however, that image copyright might be an issue in some cases, and that the project proposal would need to address a way of dealing with this.

**RESOLVED:**

- 32G.3 That the PhD theses digitisation project proposal being developed by UCL Library Services be expanded to anticipate the costs of digitising UCL's entire collection of PhD theses, including those PhD theses dating back to before 1975.

**ACTION: Dr Paul Ayris**

**33 UCL BLOOMSBURY MASTERPLAN AND THE LIBRARY**

**Received:**

- 33.1 Oral reports from the Director of UCL Estates and the Estate Strategy Manager, who were both in attendance for this item.

**Reported:**

- 33.2 The Bloomsbury Masterplan that had been approved by UCL Council in 2011 had envisaged the consolidation of the UCL Main and Science libraries as a single site library based in the Wilkins Building together with significant expansion of library space in the Wilkins Building, including the extension of existing library accommodation into the basement of the building. However, since then, the original plans for the Library had been affected by a number of factors, including the alleviation of academic pressure for alternative use of the upper floors of the Science Library and a review of plans both for the future of the Refectory and the relocation of the Laws Faculty to occupy the upper floors of the Chadwick building.
- 33.3 While plans to establish a single-site library based in the Wilkins Building was still very much part of the vision of the UCL Masterplan, UCL Estates was currently in the process of considering a number of interrelated proposals for development work on the Wilkins Building environs, including the possibility of the expansion of the Library into the South Wing of the Wilkins Building and the upper floors of the Chadwick building. In order to help to take these proposals forward, it was proposed to set up a steering group with Vice-Provost and senior officer representation. A Programme

Board comprising representation from across UCL would also be established to oversee the more day-to-day coordination of the projects. Work was also continuing within UCL Estates on the development of an Estates and Funding Strategy with a view to prioritising UCL's capital development plans for the next 10 years and ensuring that these were both affordable and deliverable. It was hoped that this would be finalised and submitted for EMC approval during the Autumn Term 2013

- 33.4 In the meantime, colleagues in UCL Estates were working hard to ensure that there was a fully considered plan for ensuring the logistics of the proposals for development work on the Wilkins Building environs. To this end, UCL Library Services colleagues, including the Assistant Librarian (Building Projects), were being fully involved in discussions through a series of meetings and workshops. However, given the extent and interrelatedness of the project work that was being considered in the Wilkins Building, the Director of UCL Estates stressed that it would be crucial to adopt a measured approach to taking this work forward to ensure that the student experience was not undermined.

**Discussion:**

- 33.5 Members of LC were reassured to learn that the plans for the consolidation of the UCL Main and Science libraries were still on the Masterplan agenda.
- 33.6 Some members of LC suggested that the return to the Bloomsbury campus of the Special Collections, which was one of the deliverables of the Masterplan with a view to making these more accessible and encouraging their use for teaching and research, might be considered a priority in the context of plans for the consolidation of the Main and Science libraries.
- 33.7 It was noted that the impact of the projected increase in UCL's undergraduate student numbers over the next three to four years would be a major issue to consider in the context of the plans for consolidating the UCL Main and Science Libraries. This would be likely to give rise to significant pressure on demand for study space in the run-up to exams. However, in addition to the projects for the refurbishment of library space to create more work and study space that had already been realised or were in the process of being developed, it was noted that plans for the New Student Centre as well as for the creation of Faculty Hubs would go some way to helping to alleviate this issue.

**34 OPEN ACCESS DEVELOPMENTS**

**Received:**

- 34.1 An oral report by the Director of UCL Library Services.

**Reported:**

- 34.2 The Director of UCL Library Services drew attention to the following developments:
- UCL Library Services had drafted a UCL Research Data Policy with a view to this being approved by the Vice-Provost (Research) and in place for the start of the next (2013-14) academic session. The Director of UCL Library Services was also currently leading work on a LERU Roadmap for Research Data which would aim to address policy and implementation issues relating to the management of research data for research university researchers and support services.
  - The UCL Press imprint had been repatriated to UCL from Taylor and Francis, and a UCL Press Board had been established with a view to agreeing strategy for

developing UCL's open access publishing activity under a UCL Press print, particularly in the area of academic monographs, textbooks and conference proceedings

- Going for Gold, a €5 million project bid with 19 partners, had been submitted to the EU Commission to fund the construction of a Gold Open Access publishing infrastructure in the Arts, Humanities and Social Sciences. The outcome of the bid

