



Information Services Governance Committee

Thursday 28

Dame Nicola Brewer
Mr. Simon Cane
Dr. Michael Cope
Professor Dame Hazel Genn
Mr Philip Harding
Professor Graham Hart
Mrs. Lori Houlihan
Mr Rex Knight
Collette Lux
Professor Alan Penn
Professor David Price
Mr. Tom Rowson
Professor Nigel Titchener-Hooker
Professor Alan Thompson
Dr. James McCafferty
Ms. Bridget Kenyon (Head of Information Security - partial)
Mr Alex Daybank (Data Protection and FOI Officer - partial)
Mr. Alan Harper
Dr. Fiona Strawbridge
Ms. Susan Farrell
Ms. Clare Gryce

Apologies:

Dr. Paul Ayris
Dr. Celia Caulcott
Professor Mark Emberton
Professor Mary Fulbrook
Mr. Andrew Grainger
Professor David Lomas
Professor Ivan Parkin
Professor Geraint Rees
Professor Anthony Smith

updated and potentially re-designed as part of the move to Drupal otherwise we will carry forward poor content of the past and not benefits from the new functionality. However, this will take time given the constrained funding. He stated that investment in this area was increasing from £600k to £1.2M next year and that he would like to complete all website migration by the end of FY 17/18. Prof. Alan Penn noted that faculties and departments will need to at least match ISD's resources with local staff for the successful migration of their website.

Approved:

2.11: The Domain allocation were approved.

3. 17/06/03 Information Security Update (highly restricted)

Noted:

3.1: The Information Security update (**paper 17/06/03 highly restricted**) was received.

Discussions:

3.2: Restricted

Actions:

3.4: Restricted

4. 17/06/04 Paper proposing a comprehensive information security training programme

Noted:

4.1: The paper proposing a comprehensive information security training programme (**paper 17/06/04**) was received.

Discussion:

4.2: The Head of Information Security presented the paper, highlighting the need for staff to protect themselves and to be aware of what the risks are e.g. how to use the web safely and to share information. The proposed training has been mandated by the ICO. The proposal is to split the UCL community into groups based on risk and for each group to receive training relative to their level of risk. Completion of training may be linked to existing systems i.e. a requirement to enable password changes to occur.

4.3: ISGC discussion centred on ensuring accurate records could be kept of who had received the training, whether the training was accessible, how long the full training and annual refreshers would take and when the training need to be completed by.

4.4: Prof. Graham Hart noted that some UCL staff are not in possession of an email account or have access to a computer and that a grace period may be required for new starters to complete.

Approved:

