

LONDON'S GLOBAL UNIVERSITY



25B.1 A meeting will be arranged by the Convenor to discuss faculty/school representation on the HSC with the trade union safety representatives. **[Action: Rex Knight/TUs]**

## 26 **EMPLOYEE ASSISTANCE PROGRAMME PRESENTATION**

26.1 Richard Fox, UK and Ireland Account Manager from Workplace Options, gave an overview of the Employee Assistance Programme, which is provided by UCL to support its staff and managers.

## 27 **MATTERS RAISED BY THE TRADE UNIONS**

### 27A.1 **UCU**

***Noted:***

27A.2 UCU wished to raise their concern about the widespread move to open plan offices which in their view appeared to be implemented without reference to health and safety issues. Some of these issues in addition to hot-desking were noise, ventilation and the impact of such changes on staff wellbeing, leading to stress.

***Discussion:***

27A.3 UCU were concerned that risk assessment and consultation with trade union safety representatives had not occurred at the design stage of office reorganisations and moves. The Head of Safety stated that health and safety standards are being adhered to in the programme and have generally been well-received, with people able to raise concerns locally. Hot-desking was rare. The Convenor believed that there was no need to change the current practice.

### 27B1. **Unison**

***Noted:***

27B.2 Unison wished to seek assurance from the HSC that Health & Safety consultations with trade unions should be integral components of outsourcing proposals at UCL, UCL's legal obligations regarding them, how they affect UCL's organisational structure, and the risks to UCL employees as a result of them.

***Discussion:***

27B.3 The Director of Human Resources assured the trade union representatives that UCL



**31 CONTROL OF LEGIONELLA STANDARD**

***Received:***

31.1 The above standard from the Safety Manager (Construction, Maintenance & Fire Safety).

***Approved:***

31.2 The above standard.

**32 MANAGEMENT OF FIRE SAFETY STANDARD**

***Received:***

32.1 The above revised standard from the Safety Manager (Construction, Maintenance & Fire Safety).

***Approved:***

32.2 The above standard.

**33 ISSUES ARISING FROM RELATED COMMITTEES**

***Noted:***

33.1 No issues have been requested to be tabled from the following committees:

- Ionising Radiations Safety Management Committee
- Departmental Safety Committees
- Stress, Resilience and Well-being Sub-Committee

**32 ANY OTHER BUSINESS**

**33 DATE OF NEXT MEETING**

***Noted:***

33.1 The proposed

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